



New York City Employees' Retirement System Job Vacancy Notice **CITYWIDE**

Civil Service Title: Computer System Manager, M-5

Title Code: 10050

Business Title: Deputy Director, Enterprise Project Management

Salary: \$140,000-\$165,000 (Annual)

Division: Enterprise Project Management Office

Job Description:

NYCERS Enterprise Project Management Office (EPMO) is hiring a Deputy Director whom will serve as the delivery manager for our Legacy Replacement Project (LRP). Reporting directly to the Division Director the Deputy Director will oversee the execution of all work-streams involved in the implementation of a new pension administration system, manage assigned project managers and activities, including project planning, budget and scope development, vendor procurement and oversight of third-party contracted consultants. LRP is a large-scale, complex project, occurring over multiple years which aims to revamp and streamline business processes and modernize our infrastructure. The Deputy Director will accomplish responsibilities and LRP goals by collaborating with EPMO staff, other Division project stakeholders, Division Directors and Executive staff in the orchestration and organization of activities. This position requires leadership, confidence, independent action, initiative, a sense of urgency, openness to feedback, the ability to make decisions/take responsibility for them, and managing to target outcomes.

Preferred skills:

Technical Skills and Experience:

- Certified Project Management Professional and experience in applying PMI PMBOK, Program and Portfolio Management standards, concepts and practices.
- 10 years' experience as a Program/Project Manager at an enterprise level or Project Director.
- 5 years' experience in overseeing large-scale, complex IT projects
- 5 years' experience managing technology Portfolios of Programs and Projects.
- Experience with technology modernization and legacy replacement initiatives, including data migration.
- Experience managing large scale, complex IT projects consisting of 20 or more project team members, IT consultants, and managing third party vendors.
- Experience managing communication to stakeholders and performing stakeholder analysis, conducting and leading program/project meetings.
- Experience with Agile Project Management methodologies (Agile SCRUM/Kanban/ SAFe 4.0).
- Planview PPM tool experience.

MINIMUM REQUIREMENTS ARE ATTACHED

NYCERS is an Equal Opportunity Employer.

**Internal candidates must have been rated satisfactory or better on their last annual evaluation.
CANDIDATE MUST BE PERMANENT COMPUTER SYSTEMS MANAGER, REACHABLE ON THE MOST
RECENT COMPUTER SYSTEMS MANAGER LIST, OR IN A COMPARABLE TITLE.**

**TO APPLY FOR CONSIDERATION, PLEASE FORWARD A COVER LETTER INDICATING POSTING NUMBER
009-23-0062 AND A COPY OF A CURRENT RESUME TO:**

CITY EMPLOYEES: Employee Self Service (ESS). www.nyc.gov/ess. Search for Job ID# 581759
ALL OTHER APPLICANTS: www.nyc.gov/careers/search. Search for Job ID# 581759

DATED: 04/04/2023

POST UNTIL: Until Filled

NYCERS POSTING NUMBER: 009-23-0062



Minimum Qualification Requirements:

1. A master's degree in computer science from an accredited college or university and three (3) years of progressively more responsible, full-time, satisfactory experience in Information Technology (IT) including applications development, systems development, data communications and networking, database administration, data processing, or user services. At least eighteen (18) months of this experience must have been in an administrative, managerial or executive capacity in the areas of applications development, systems development, data communications and networking, database administration, data processing or in the supervision of staff performing these duties; or
2. A baccalaureate degree from an accredited college or university and four (4) years of progressively more responsible, full-time, satisfactory experience as described in "1" above; or
3. A four-year high school diploma or its educational equivalent, and six (6) years of progressively more responsible, full-time, satisfactory experience as described in "1" above; or
4. A satisfactory combination of education and experience equivalent to "1", "2" or "3" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent and must possess at least three (3) years of experience as described in "1" above, including the eighteen (18) months of administrative, managerial, executive or supervisory experience as described in "1" above.

In the absence of a baccalaureate degree, undergraduate credits may be substituted for a maximum of two (2) years of the required experience in IT on the basis of 30 semester credits for six (6) months of the required experience. Graduate credits in computer science may be substituted for a maximum of one (1) year of the required experience in IT on the basis of 30 graduate semester credits in computer science for one (1) year of the required IT experience. However, undergraduate and/or graduate credits may not be substituted for the eighteen (18) months of experience in an administrative, managerial, executive, or supervisory capacity as described in "1" above.

Note:

This position is open to qualified persons with a disability who are eligible for the 55-a Program. Please indicate on your resume or cover letter if you would like to be considered for the position under the 55-a Program.

Note:

The City of New York is an inclusive equal opportunity employer committed to recruiting and retaining a diverse workforce and providing a work environment that is free from discrimination and harassment based upon any legally protected status or protected characteristic, including but not limited to an individual's sex, race, color, ethnicity, national origin, age, religion, disability, sexual orientation, veteran status, gender identity, or pregnancy.

Note:

New York City Residency is not required for this position

