



New York City Employees' Retirement System Job Vacancy Notice **CITYWIDE**

Civil Service Title: Computer Systems Manager, M-6

Salary: \$160,000 - \$180,000 (Annual)

Title Code: 10050

Division: Information Technology

Job Description:

The New York City Employee's Retirement System seeks a qualified candidate for the Deputy Director of CIO position. The Deputy Director serves as a second-in-command responsible for the design, development, release and maintenance of technology systems and services for all enterprise business functions. This technical, operations-centered senior IT role is seen as the most trusted partner of the CIO in leading IT. The Deputy role is focused on the "run" aspect of the IT Division, which enables the CIO to focus on the "grow" and "transform" aspects of IT and the business through working with customers, building strong relationships with senior management and key stakeholders, driving innovation and differentiated IT strategy, while improving the business value of IT. In the absence of the CIO, the Deputy Director CIO serves in the full capacity of the CIO role. As part of its transformational IT strategy, the Deputy CIO will work directly in accomplishing the IT strategy as set forth by the CIO. Additionally, the Deputy CIO will take a lead position in several key initiatives, including major conversion efforts involving the transition of its core legacy pension administration system.

Primary Responsibilities

- Partners with CIO in providing technology vision and direction for the enterprise.
- Implements the IT Strategy and coordination of resources.
- Oversees the development of enterprise technology standards, enterprise architecture, and governance process, and performance metrics to ensure IT delivers value to the enterprise.
- Works with the CIO and business leadership, providing in-depth technical expertise in support of enterprise-wide business decisions.
- Drives development of the technology architecture, infrastructure planning, engineering and deployment.
- Provides leadership in planning and managing IT product and service development. Oversees the effective delivery of computer operations and production support, systems and database administration, network operations, PC/desktop support and customer service.
- Implements IT continuous-improvement programs within enterprise guidelines.
- Identifies and implements best practices for optimizing infrastructure and operations cost, improving system performance and ensuring service-level requirements are met.

DATED: 06/12/2019

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Primary Responsibilities cont.

- Stays current with developments in new technologies and platforms.
- Plans, implements, directs and monitors the integration of new technologies into the infrastructure.
- Manages IT resource requirements to ensure an appropriate balance between tactical and strategic demands.
- Directs teams of technical, professional and management staff in the successful fulfillment of IT service delivery commitments.
- Facilitates communications across IT groups, user and customer communities.
- Leads IT asset management team to ensure that assets achieve their full lifetime cycle value.
- Develops and manages strategic vendor and partnership relationships.
- Negotiates contracts with vendors and authorizes procurement.
- Formulates IT policies, procedures, and performance management process and measures.
- Directs the preparation, review and consolidation of IT business plans, budgets and forecasts.
- Regularly reviews IT costs and cost structures for IT services and products. Ensures that financial implications of IT projects and activities are communicated to the proper IT and business executives.
- Directs risk evaluation and compliance management processes.
- May oversee the executive of high impact, enterprise wide, strategic program initiatives.
- May oversee IT workforce management, including sourcing, training and development of staff.
- May assume full CIO responsibilities (or those responsible as directed) during CIO's absence.
- Performs other duties as directed.

MINIMUM REQUIREMENTS ARE ATTACHED

New York City residency is not required.

NYCERS is an Equal Opportunity Employer

Internal candidates must have been rated a satisfactory or better on their last annual evaluation.

TO APPLY FOR CONSIDERATION, PLEASE FORWARD A COVER LETTER INDICATING POSTING NUMBER 009-19-0083 AND A COPY OF A CURRENT RESUME TO:

CITY EMPLOYEES: Employee Self Service (ESS). www.nyc.gov/ess. Search for Job ID#: 397782

ALL OTHER APPLICANTS: www.nyc.gov/careers/search. Search for Job ID#: 397782

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Preferred Skills and Experience:

- Ten or more years in IT and business/industry experience in a public pension system or public sector a plus.
- Seven or more years of leadership responsibilities in a Director/Assistant Director or equivalent.
- Certified Information Systems Auditor (CISA) by Information Systems Audit and Control Association (ISACA).
- Proficiency in transitioning business services to the cloud and related cybersecurity architecture and controls.
- Five or more years managing multiple, large, cross-functional teams or projects and influencing senior-level management and key stakeholders.
- Extensive experience managing infrastructure and operations.
- Prior experience with system conversions including data migration.
- Extensive Data Center management experience.
- Strong leadership capability, executing as appropriate in the areas of responsibility.
- Extensive experience with industry standards such as ITILv3, COBIT5, COSO and/or ISO27000 a plus.
- Extensive knowledge of infrastructure planning and operations, design and deployment as well as SDLC methodology.
- Experience with IT budget planning, financial management, vendor management and resource management.
- Broad knowledge of current and emerging technologies.
- Strong business acumen and business planning skills.
- Exceptional project management skills, including the ability to effectively deploy resources and manage multiple projects of diverse scopes in a cross-functional environment.

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Minimum Qualification Requirements:

1. A master's degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using information technology in computer applications programming, systems programming, computer systems development, data telecommunications, database administration, planning of data/information processing, user services, or area networks at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing or in the supervision of staff performing these duties; or
2. A baccalaureate degree from an accredited college and four years of experience as described in "1" above; or
3. A four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and six years of experience as described in "1" above; or
4. A satisfactory combination of education and experience equivalent to "1", "2" or "3" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and must possess at least three years of experience as described in "1" above, including the 18 months of administrative, managerial, executive or supervisory experience as described in "1" above.

Note: This position is open to qualified persons with a disability who are eligible for the 55-a Program. Please indicate on your resume or cover letter if you would like to be considered for the position under the 55-a Program.