



## New York City Employees' Retirement System Job Vacancy Notice **CITYWIDE**

**Civil Service Title:** Computer Systems Manager, M-5

**Salary:** \$140,000 - \$165,000 (Annual)

**Title Code:** 10050

**Division:** Executive

**Unit:** Enterprise Project Management

### **Job Description:**

NYCERS seeks to expand its leadership team for a newly formed division, Enterprise Project Management Office (EPMO) with the hiring of a new Deputy Director to serve as the delivery manager for our Legacy Replacement Project (LRP). Reporting directly to the Division Director the Deputy Director will oversee the execution of all work-streams involved in the implementation of new pension administration system, manage assigned project managers and activities, including project planning, budget and scope development, vendor procurement and oversight of third-party contracted consultants. LRP is a large-scale, complex project, occurring over multiple years which aims to revamp and streamline business processes and modernize our infrastructure. The Deputy Director will accomplish responsibilities and LRP goals by collaborating with EPMO staff, other Division project stakeholders, Division Directors and Executive staff in the orchestration and organization of activities. This position requires leadership, confidence, independent action, initiative, a sense of urgency, openness to feedback, the ability to make decisions and take responsibility for them, and managing to the target outcome.

### **Technical Skills and Experience:**

- Certified Project Management Professional and experience in applying PMI PMBOK, Program and Portfolio Management standards, concepts and practices.
- 10 years' experience as a Program/Project Manager at an enterprise level or Project Director.
- 5 years' experience in overseeing large-scale, complex IT projects
- 5 years' experience managing technology Portfolios of Programs and Projects.
- Experience with technology modernization and legacy replacement initiatives, including data migration.

MINIMUM REQUIREMENTS ARE ATTACHED

**New York City residency is not required**

**NYCERS is an Equal Opportunity Employer**

**Internal candidates must have been rated a satisfactory or better on their last annual evaluation.**

**CANDIDATE MUST BE PERMANENT COMPUTER SYSTEMS MANAGER OR REACHABLE ON THE COMPUTER SYSTEMS MANAGER, EXAM NO. 9011 LIST.**

**TO APPLY FOR CONSIDERATION, PLEASE FORWARD A COVER LETTER INDICATING POSTING NUMBER**

**009-20-0054 AND A COPY OF A CURRENT RESUME TO:**

**CITY EMPLOYEES:** Employee Self Service (ESS). [www.nyc.gov/ess](http://www.nyc.gov/ess). Search for Job ID#: 446181

**ALL OTHER APPLICANTS:** [www.nyc.gov/careers/search](http://www.nyc.gov/careers/search). Search for Job ID#: 446181

**DATED:** 9/25/2020

**POST UNTIL:** Until Filled

**NYCERS POSTING NUMBER:**  
009-21-0014



### **Technical Skills and Experience**

- Experience managing large scale, complex IT projects consisting of 20 or more project team members, IT consultants, and managing third party vendors.
- Experience managing communication to stakeholders and performing stakeholder analysis, conducting and leading steering committee meetings.
- Experience with Agile Project Management methodologies (Agile SCRUM/Kanban/ SAFe 4.0).
- Planview PPM tool experience.

### **Minimum Qualification Requirements:**

1. A master's degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using information technology in computer applications programming, systems programming, computer systems development, data telecommunications, database administration, planning of data/information processing, user services, or area networks at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing or in the supervision of staff performing these duties; or
2. A baccalaureate degree from an accredited college and four years of experience as described in "1" above; or
3. A four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and six years of experience as described in "1" above; or
4. A satisfactory combination of education and experience equivalent to "1", "2" or "3" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and must possess at least three years of experience as described in "1" above, including the 18 months of administrative, managerial, executive or supervisory experience as described in "1" above.

**Note:** This position is open to qualified persons with a disability who are eligible for the 55-a Program. Please indicate on your resume or cover letter if you would like to be considered for the position under the 55-a Program.