



## New York City Employees' Retirement System Job Vacancy Notice **CITYWIDE**

**Civil Service Title:** Computer Specialist (Software), Level 3

**Salary:** \$89,000 - \$105,000 (Annual)

**Title Code:**

**Division:** Information Technology

**Unit:** Quality Assurance

### **Job Description:**

The Senior QA Analyst will perform functional testing of CRM, integrated FileNet workflows, web and mainframe applications under general supervision. The Analyst will evaluate test basis, identify risk areas and prioritize test conditions, develop test plans, test cases and test scripts, facilitate test plan reviews with cross-functional team members, setup the test environment identify and set up test data, document and track all application bugs and resolutions. Duties will also include reviewing BRDs, Functional and design documents and attending JAD sessions, Designing and executing automation scripts. The employee will be expected to supervise staff. In the absence of QA Manager, the Analyst will supervise the QA unit and will perform the duties of the QA manager.

### **Preferred Skills and Experience:**

- Minimum of 6 years of QA Analyst experience with at least 2 years of recent experience as a senior QA Analyst
- Experience managing multiple priorities; Good communication skills, both written and verbal.
- Ability to use logic and reasoning to identify the strengths and weaknesses of IT systems.
- Knowledge of SQL; Familiarity with CRM and SharePoint
- Experience supervising staff.

MINIMUM REQUIREMENTS ARE ATTACHED

New York City residency is not required.

NYCERS is an Equal Opportunity Employer.

**Applicants must be permanent Computer Specialist (Software) or reachable on the Computer Specialist (Software), Exam No. 7005 list.**

**TO APPLY FOR CONSIDERATION, PLEASE FORWARD A COVER LETTER INDICATING Job Posting ID number 009-19-0042 AND A COPY OF A CURRENT RESUME TO:**

**CITY EMPLOYEES:** Employee Self Service (ESS). [www.nyc.gov/ess](http://www.nyc.gov/ess). Search for Job ID#: 378814

**ALL OTHER APPLICANTS:** [www.nyc.gov/careers/search](http://www.nyc.gov/careers/search). Search for Job ID#: 378814

**DATED:** 1/3/2018

**POST UNTIL:** Until Filled

**NYCERS POSTING NUMBER:**  
009-19-0042



**Minimum Qualification Requirements:**

1. A baccalaureate degree from an accredited college or university, including or supplemented by 24 semester credits in computer science or a related computer field and two years of satisfactory, full-time computer software experience in computer systems development and analysis, applications programming, database administration, maintenance and support, systems programming, data communications, mainframe development, mobile development and/or web development and design, one year of which must have been in a project leader capacity or as a major contributor on a complex project in one or more of the acceptable areas; or
2. A four-year high school diploma or its educational equivalent and six years of satisfactory, full-time computer software experience as described in "1" above, one year of which must have been in a project leader capacity or as a major contributor on a complex project in one or more of the acceptable areas; or
3. Education and/or experience equivalent to "1" or "2" above. College education may be substituted for up to two years of the required experience in "2" above on the basis that 60 semester credits from an accredited college or university is equated to one year of experience. A masters degree from an accredited college or university in computer science or a related computer field, or a certificate of at least 625 hours in computer programming from an accredited technical school (post high school), may be substituted for one year of the required experience in "1" or "2" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent and at least one year of satisfactory full-time experience in a project leader capacity or as a major contributor on a complex project in one or more of the acceptable areas.

**Note:**

In order to have your experience accepted as Project Leader or Major Contributor experience, you must explain in detail how your experience qualifies you as a project leader or as a major contributor. Experience in computer operations, technical support, quality assurance (QA), hardware installation, help desk, or as an end user will not be accepted for meeting the minimum qualification requirements.

**Special Note**

To be eligible for placement in Assignment Level IV, in addition to the Qualification Requirements stated above, individuals must have one year of satisfactory experience in a project leader capacity or as a major contributor on a complex project in data administration, database management systems, operating systems, data communications systems, capacity planning, and/or on-line applications programming.

**Note:**

This position is open to qualified persons with a disability who are eligible for the 55-a Program. Please indicate on your resume or cover letter if you would like to be considered for the position under the 55-a Program.