



Mail completed form to:
30-30 47th Avenue, 10th Fl
Long Island City, NY 11101



**Agency Verification
Corrections Child Care Leave**

This application is to be completed by the agency of the NYCERS Tier 1, Tier 2 or Tier 3 Corrections member who has applied to purchase previous child care leave. NYCERS cannot process the member's request until the employment and salary information is completed by the agency and returned to NYCERS. Should you have any questions, please contact NYCERS at 347-643-3000.

EMPLOYER INFORMATION

The following is a full record of the salaries and dates of child care leave for:

Member Number	Last 4 Digits of SSN

Name of Member

First Name	M.I.	Last Name

By completing the following information, you are certifying that this member

- a) held an approved title
- b) was on an approved child care leave

DATES

SALARY HISTORY FOR EACH EFFECTIVE DATE

From (start date) [MM/DD/YYYY]	To (end date) [MM/DD/YYYY]	
/ /	/ /	\$
/ /	/ /	\$
/ /	/ /	\$
/ /	/ /	\$
/ /	/ /	\$
/ /	/ /	\$
/ /	/ /	\$

**Please return this form to:
30-30 47th Avenue, 10th Floor
Long Island City, NY 11101
Buy Back Unit**

Signature of Official	Title

Agency	Date	Phone Number
NYC Department of Correction		()