



Mail completed form to:
30-30 47th Avenue, 10th Fl
Long Island City, NY 11101



**Loan Application
Tier 3, Tier 4 and Tier 6 Basic and Special Plan Members**

This application is for Tier 3, Tier 4 and Tier 6 Basic and Special Plan members who wish to apply for a NYCERS pension loan. This application contains a fact sheet which is only a brief explanation of the requirements and obligations associated with a NYCERS pension loan. Complete details are available on NYCERS' Loan Brochure #911 which you can obtain from our website or from any NYCERS representative. There is a \$30 service fee for processing each loan; this fee is automatically deducted from the loan check. **NOTE: If the address you provide on this form is different from your address in our system, the new address will become your official address in our records.** Should you have any questions, please contact our Call Center at 347-643-3000.

Member Number	Last 4 Digits of SSN	Daytime Phone #	Email Address
		()	

First Name	M.I.	Last Name

Address	Apt. Number

City	State	Zip Code

Read and complete questions 1-6. Please print neatly and clearly. Please only fill in one option within each question. **Selecting more than one option will result in the loan not being processed.**

<p>1. How much do you want to borrow? (check A or B)</p> <p>A. <input type="checkbox"/> The maximum available <u>or</u></p> <p>B. <input type="checkbox"/> This amount \$ <input style="width: 100px;" type="text"/></p>	<p>2. How will you repay your loan? (check A, B or C)</p> <p>A. <input type="checkbox"/> The minimum possible <u>or</u></p> <p>B. <input type="checkbox"/> This amount per pay period \$ <input style="width: 100px;" type="text"/> <u>or</u></p> <p>C. <input type="checkbox"/> # of payments <input style="width: 50px;" type="text"/> (See Repayment Schedule on last page.)</p>
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The following questions must be answered by checking Yes or No

<p>3. Do you want to Direct Deposit your Loan Check?</p> <p><input type="checkbox"/> Yes (If yes see pg.3) <input type="checkbox"/> No</p> <p>5. Do you have an outstanding loan from your NYC Deferred Comp 457 and/or 401k account?</p> <p><input type="checkbox"/> Yes (If yes see Fact Sheet on pg.3) <input type="checkbox"/> No</p>	<p>4. Are you taking this loan at or near retirement?</p> <p><input type="checkbox"/> Yes (If yes see Fact Sheet on pg.2) <input type="checkbox"/> No</p> <p>6. Did you read and understand the fact sheet and all the rules about taking a NYCERS loan?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
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My signature below indicates that I understand and agree to the terms governing a NYCERS loan. My signature also authorizes NYCERS to release pension loan information to the NYC Deferred Compensation Plan if I apply for a loan from either my 457 or 401k account(s).

Signature of Member	Date

This form must be acknowledged before a Notary Public or Commissioner of Deeds

State of _____ County of _____ On this ____ day of _____ 20____, personally appeared

before me the above named, _____, to me known, and known to me to be the individual described in and who executed the foregoing instrument, and he or she acknowledged to me that he or she executed the same, and that the statements contained therein are true.

Signature of Notary Public or Commissioner of Deeds _____

Official Title _____

Expiration Date of Commission _____

Sign this form and have it notarized, THIS PAGE



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Fact Sheet

When can I borrow?

You are eligible to take out a loan once every 12 months if you meet the basic requirements, which are: one year of membership, minimum of \$1,334 in your NYCERS account, you are in active service and not retired, not in default on a current loan, and have not taken a loan within the past 12 months.

How much can I borrow?

Your Basic Member Contributions are held in your Member Contribution Accumulation Fund (MCAF) account and if you are required to contribute Additional Member Contributions, they are held in your Retirement Reserve Fund (RRF) account. The amount you can borrow is based on your contributions (plus interest) in your NYCERS account(s), less any outstanding loan balance. A loan cannot exceed 75% of your NYCERS account(s).

Are there any fees?

The following fees will apply to your loan:

- There is a service fee of \$30 for processing each loan. This fee is automatically deducted from the loan check.
- Should you decide to change the repayment amount, there is a \$30.00 service fee for filing an application for change in Loan Repayment Schedule.
- If you leave the city payroll, there is a \$5.00 fee for each payment made through the direct payment system and there is a \$20.00 service fee for personal checks that are returned uncollected.

How will I repay the loan?

You have three options to pay for a loan:

- Minimum Repayment Amount - this option allows you to pay back the loan by paying the minimum amount each pay period. The minimum amount is 2% of your Last Paycheck Gross Amount and the amount must be sufficient enough to repay the loan within 5 years.
- Amount Per Pay Period - this option allows you to specify a dollar amount you wish to be deducted each pay period. This amount must be at least 2% of your gross amount and must be sufficient to repay the loan within 5 years. In order to repay the loan in the required time period, it may be necessary to adjust the repayment to an amount higher than requested.
- Repay it in 1-5 years - this option allows you to specify the number of years to repay the loan.

Can I change the amount of my repayment?

You may change the repayment amount once in any 12-month period, or you may renegotiate the loan by borrowing additional amounts (when eligible) and changing the repayment schedule.

What is the interest rate?

Interest on a Tier 3, Tier 4 and Tier 6 Basic and Special Plan loan is currently 6.2% (6% interest rate and a 0.2% mandatory payment for insurance). The insurance protects the repayment of your loan, in the event of your death, and will remain in force unless your loan goes into default (you make no loan payments for 90 days) or you are within 30 days of your loan being issued.

Will my loan be taxable?

There are various rules and thresholds that determine whether your loan is taxable. We encourage you to speak to a NYCERS Representative and read Brochure # 911 to get a full understanding. NYCERS loans are not taxable on the NY State or local level, but may be subject to Federal taxes. Please note that under IRS regulations a loan from NYCERS or a loan from your NYC Deferred Compensation 457 and/or 401k account are considered to be loans from the same employer and are subject to all tax rules concerning loans.

Can I take a loan before I retire?

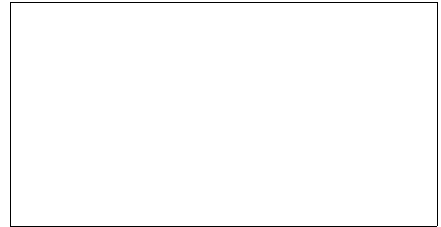
Eligible members may take out a loan; however, all loans taken at or near retirement will be considered a retirement distribution. This type of loan will not be issued until after your retirement date as NYCERS completes a review of your account. It may take up to one month to complete the review and issue your loan check. Any outstanding loan at the time of retirement will reduce your pension for life unless you decide to pay it off in a lump sum.

Sign this form and have it notarized, Page 1



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Member Number	Last 4 Digits of SSN
<input type="text"/>	<input type="text"/>



Why should I consider EFT?

We recommend that our members have their loan checks directly deposited into their accounts because it's: **SAFE** - eliminates the risk of your loan check being lost or stolen, **FAST** - no more waiting for the bank to clear your check, and **EASY** - no more waiting in line to deposit the check.

Why do you ask if I have a NYC Deferred Compensation 457 and/or 401k Loan?

Under IRS regulations a loan from NYCERS and a loan from your NYC Deferred Compensation 457 and/or 401k account(s) are considered to be loans from the "same employer" and are subject to all tax rules concerning loans. It is important that you inform us if you have taken a loan from either, or both, account(s).

Where can I get more information and apply for a loan?

We strongly recommend you visit NYCERS' Customer Service Center to apply for a loan so that our representatives can fully explain all that a NYCERS loan entails, such as: fees, payment, interest, consequences of non-payment, insurance and taxability.

EFT Directions: Read and complete the information in this section ONLY if you choose to have your loan check deposited directly into your account by Electronic Fund Transfer (EFT):

- Make sure you checked the box in Number 3 (Direct Deposit) on Page 1 of this application.
- Attach one of your preprinted personal checks or preprinted savings deposit slips in the space provided below. If your bank no longer provides personal checks or preprinted savings deposit slips, attach a copy of the top portion of your Checking or Savings Account Bank Statement.
- If submitting a preprinted check or deposit slip write VOID (in large letters) across the face, as indicated in the sample
- Do NOT sign the check that you are attaching to this page
- Write in your **Bank Name**, **Account Number**, the **Bank Routing Code** and select which account you want your funds directly deposited into under "Banking Information."

BANKING INFORMATION

Deposit to my Checking Savings

Bank Name _____

Account # _____

Bank Routing Number _____

Sample Check

My Name _____ 72-74893 1152
My Address _____ 0255254
My City, State, & Zip _____ DATE _____

PAY TO THE ORDER OF _____ \$ _____
DOLLARS

VOID

Bank Name _____
Bank Address _____

MEMO _____

+ 001862862: 925 525 4 1152

9 Digit Bank Routing Number Your Account Number Check Number

Sample Deposit Slip

DEPOSIT TICKET

My Name _____
My Address _____
My City, State, & Zip _____

DATE _____

Account routing number 001862896

VOID

Bank Name _____
Bank Address _____

9 Digit Bank Routing Number Your Account Number

Note: Your bank may use different routing numbers for deposits. If your deposit slip has this notation, use this routing number for your direct deposit.

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**NEW YORK CITY EMPLOYEES' RETIREMENT SYSTEM
TIER 3, 4 AND TIER 6 BASIC AND SPECIAL PLANS RATES ON NEW LOANS ISSUED**

INTEREST RATE	6.00%
LOAN INSURANCE	0.20%
	6.20%

THE APPLICATION FEE OF \$30.00 WILL BE DEDUCTED FROM THE LOAN CHECK. DO NOT SUBMIT WITH THE APPLICATION

APPROXIMATE REPAYMENT SCHEDULES FOR BI-WEEKLY PAYROLLS. FOR A MEMBER ON A WEEKLY PAYROLL, THE REPAYMENT AMOUNT WILL BE ABOUT HALF THAT OF A LOAN PAYABLE OVER THE SAME NUMBER OF YEARS. IN ALL CASES, PAYMENTS MAY NOT BE LESS THAN 2% OF BASE SALARY

Loan Amount	Years	5	4	3	2	1
	# Payments	130	104	78	52	26
\$40,000		358	435	563	819	
\$39,000		349	424	549	798	
\$38,000		340	413	534	778	
\$37,000		331	402	520	757	
\$36,000		322	391	506	737	
\$35,000		313	380	492	716	
\$34,000		304	370	478	696	
\$33,000		296	359	464	676	
\$32,000		287	348	450	655	
\$31,000		278	337	436	635	
\$30,000		269	326	422	614	
\$29,000		260	315	408	594	
\$28,000		251	304	394	573	
\$27,000		242	293	380	553	
\$26,000		233	283	366	532	
\$25,000		224	272	352	512	993
\$24,000		215	261	338	491	953
\$23,000		206	250	323	471	913
\$22,000		197	239	309	450	874
\$21,000		188	228	295	430	834
\$20,000		179	217	281	409	794
\$19,000		170	206	267	389	755
\$18,000		161	196	253	368	715
\$17,000		152	185	239	348	675
\$16,000		143	174	225	328	635
\$15,000		134	163	211	307	596
\$14,000		125	152	197	287	556
\$13,000		116	141	183	266	516
\$12,000		107	130	169	246	477
\$11,000		99	120	155	225	437
\$10,000		90	109	141	205	397
\$9,000		81	98	127	184	357
\$8,000		72	87	113	164	318
\$7,000		63	76	98	143	278
\$6,000		54	65	84	123	238
\$5,000		45	54	70	102	199
\$4,000		36	43	56	82	159
\$3,000		27	33	42	61	119
\$2,000		18	22	28	41	79
\$1,000		9	11	14	20	40

WHEN REFERRING TO THIS CHART, PLEASE COMBINE THE NEW REQUESTED AMOUNT AS WELL AS ANY OUTSTANDING LOAN YOU MAY HAVE